

DEPARTMENT OF THE NAVY
Office of the Chief of Naval Operations
Washington DC 20350-2000

OPNAVINST 5760.5B
CNRC 821
22 November 1994

OPNAV INSTRUCTION 5760.5B

From: Chief of Naval Operations
To: All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)

Subj: NAVY SUPPORT AND ASSISTANCE TO NATIONALLY ORGANIZED YOUTH GROUPS

Ref: (a) OPNAVINST 5760.2C
(b) SECNAVINST 5720.44A
(c) OPNAVINST 5720.2L
(d) OPNAVINST 4630.25B
(e) NAVCOMPT Manual, Vol. 7
(f) COMNAVRESFORINST 5760.2A (NOTAL)

Encl: (1) Navy Recruiting Command Youth Programs Organization

1. Purpose. To update Navy policy and assign responsibilities for Navy support of and liaison with nationally organized youth groups (NOYGs).

2. Cancellation. OPNAVINST 5760.5A and OPNAVINST 5760.4A. This instruction is a substantial revision and should be reviewed in its entirety.

3. Background. Reference (a) assigns the Commander, Navy Recruiting Command (COMNAVCRUITCOM), primary responsibility for Navy support of and liaison with NOYGs whose objectives and ideals are citizenship, community service, and patriotism. Reference (a) also provides separate guidance on Navy Youth Programs, including the Naval Junior Reserve Officers' Training Corps (NJROTC) and the Naval Sea Cadet Corps (NSCC). Navy cooperation and liaison with these groups provide the opportunity for Navy men and women to contribute to the betterment of our society through service to youth. Cooperation with NOYGs also results in numerous high-quality accessions of Navy officer and enlisted personnel.

4. Policy. The Navy supports and assists NOYGs to the maximum extent possible within the limits of

available resources and to the extent that this participation does not interfere with assigned military missions. The following policies apply:

a. Nature of Navy Participation. Navy participation must contribute to the goals of youth groups. Presentations and lectures, ashore and afloat, on sea power, Navy education and training, career opportunities, and similar subjects are encouraged; however, members of NOYGs, except for NJROTC or NSCC, may not participate in military drills or hands-on military evolutions.

b. Recruiting. Active recruiting of members of youth organizations shall not be undertaken when they are guests of the Navy. Members of youth organizations who exhibit interest in entering the Navy or who desire further information should be referred to a local Navy Recruiting Station.

c. Fund-Raising. Fund-raising on behalf of youth organizations is permitted per reference (b).

d. Surplus Department of Defense (DOD) Property. Boys Clubs of America, Boy Scouts of America, Camp Fire, Inc., Girl Scouts of the United States of America, and NSCC are authorized to acquire certain categories of DOD surplus property in accordance with the Defense Reutilization and Marketing Manual, DOD 4160.21-M of March 1990 (NOTAL). Other NOYGs chartered by Congress may request eligibility to receive surplus DOD property by submitting a letter of request to the Secretary of the Navy.

e. Temporary Active Duty (TAD) Orders. Navy personnel are encouraged to serve officially as adult leaders in NOYGs. Active-duty military personnel may be issued permissive no-cost TAD orders by their commanding officers to participate in official functions of such groups.

5. Types of Navy Support. Navy support typically provided to national youth organizations includes:

a. Cruises

(1) Daylight Cruises. Members of nationally organized youth groups and their adult advisors are



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22 November 1994

authorized to embark in Navy ships for daylight cruises.

(2) Overnight Cruises. Boy Scouts, Explorers, and Naval Sea Cadets, ages 15 and above, are authorized to participate in extended cruises on Navy ships in accordance with the policy and procedures of reference (c). Adult leaders must accompany scouts on cruises and are responsible for their conduct.

b. Orientation Flights. Per reference (d), those youth organizations listed in enclosure (1) of reference (a) are authorized to participate in Navy orientation flights. Groups designated as Navy Youth Programs are also authorized to participate in these flights.

c. Lodging and Meals

(1) Lodging. Navy Bachelor Enlisted Quarters (BEQ), camping facilities, and shipboard berthing may be used at no charge to members and adult leaders of youth organizations. Appropriate charges may be made for linens used ashore or afloat. If adult leaders are lodged in Bachelor Officer Quarters (BOQ), standard rates should be charged.

(2) Meals. Costs of meals on Navy ships or shore activities must be borne by members of the youth organizations. Members of Congressionally chartered youth groups are exempt from meal surcharges. Meal surcharges may also be waived for youth group adult leaders accompanying members of youth groups.

d. Training, Orientation, and Tours

(1) Facilities for training meetings and special youth events are subject to the provisions of reference (e).

(2) Lecturers, training materials, and aids are authorized for use with youth organizations.

(3) Presentation on Navy training, educational opportunities, and subjects designed to increase understanding of the importance of sea power are authorized.

(4) Accommodations for overnight camping trips, including trips of several days' duration, are authorized. Such use must not prevent or delay accommodations for uniformed personnel and their family members, who are the primary intended

beneficiaries of the Morale, Welfare, and Recreation Program.

e. Special Events

(1) Exhibits and other appropriate resources for national conventions of youth groups are authorized.

(2) Music support for major youth group functions is authorized.

(3) Aerial demonstrations and performances are authorized if open to the public and free of charge.

6. Naval Sea Cadet Corps. The following information pertains only to the NSCC.

a. Background. The NSCC was established by the Navy League of the United States in 1958, in cooperation with the Department of the Navy, as a volunteer, nonprofit training organization for young people ages 14 through 17. On 10 September 1962, the NSCC was federally chartered by Public Law 87-655, which states that the purpose of NSCC is: "... through organization and cooperation with the Department of the Navy, to encourage and aid American youths to develop an interest and skill in basic seamanship and in its naval adaptation, to train them in seagoing skills and to teach them patriotism, courage, self-reliance, and kindred virtues." The NSCC National Board of Directors is the governing body of the NSCC and is responsible for the general policies and programs of the NSCC and for the control of all funds. The NSCC offers an excellent voluntary Navy training program for qualified students with no obligation for them to enlist in the Navy. The NSCC rank/rate structure generally parallels that of the Navy, except that there is no officer rank above the grade of O5 or cadet rate above E7. Cadet applicants must pass a qualifying physical examination similar to that required for Navy enlistees. Reference (a) assigns COMNAVCRUITCOM as the NSCC Navy Program Manager.

b. Uniforms. The Secretary of the Navy has authorized members of the NSCC to wear appropriately modified versions of the Navy officer, midshipmen, and enlisted uniforms as prescribed in U.S. Navy Uniform Regulations. Additionally, cadets may wear previously authorized Navy uniforms that may not be currently in use. The modifications, designed to clearly identify the wearer as a member of the

NSCC, are issued by the Executive Director, NSCC, and approved by COMNAVCRUITCOM. Navy and Naval Reserve personnel, including retired personnel, may wear their Navy uniforms when participating in the program.

c. Costs of Lodging and Meals. NSCC cadets are authorized to use BEQ, BOQ, and shipboard berthing at no charge; however, appropriate charges may be made for linens used in barracks and on board ship. If Sea Cadet officers are lodged in BOQ, standard rates should be charged. Costs of meals on Navy ships or shore activities must be borne by the NSCC members. The NSCC, like members of other organized nonprofit youth groups, are exempt from meal surcharges in accordance with reference (b). Adult leaders (NSCC officers) required to accompany and take meals with members are also exempt from meal surcharges.

d. Advanced Paygrade Enlistment. Members of the NSCC may be enlisted in the Navy in advanced paygrades, provided that the following conditions have been met:

(1) **Paygrade E-2.** Designated E-2 in the NSCC and have not reached 24 years of age on the date of enlistment.

(2) **Paygrade E-3.** Designated E-3 in the NSCC and have not reached 24 years of age on the date of enlistment.

All Sea Cadets are required to complete regular Navy recruit training upon enlistment.

e. Airlifts. NSCC cadets and officers may use Navy and Marine Corps airlifts, and perform "space available" travel, when traveling to and from authorized NSCC training, as prescribed by reference (b).

f. Naval Reservist Participation. Naval Reservists participating in the program may be awarded non-pay drill credit in accordance with appropriate Bureau of Naval Personnel (BUPERS) and Commander, Naval Reserve Force (COMNAVRESFOR) directives.

g. Types of Navy Support. Navy support typically provided to the NSCC in addition to the support given to other youth organizations includes:

(1) **Shore Activities**

(a) Accommodations (BOQ and BEQ) and use of galleys provided during summer training and all orientation trips.

(b) Navy personnel serving as NSCC officers and instructors.

(2) **Ship Cruises**

(a) Berthing accommodations and cost-reimbursable meals.

(b) Opportunity to observe and/or participate in shipboard evolutions.

(3) **Presentations**

(a) Training and educational opportunities.

(b) Shipboard evolutions.

(c) Navy "Sea Power" presentation program.

h. NSCC Training. The NSCC training program combines use of unclassified Navy non-resident training courses with classroom instruction, supplemented by advanced training on board ships and shore activities and at Navy schools. The cadets are trained in accordance with curriculums and disciplines approved by COMNAVCRUITCOM.

i. NSCC Program Management. As the Navy Program Manager for the NSCC, COMNAVCRUITCOM will:

(1) Plan for Navy-wide support of the NSCC.

(2) Maintain close liaison with those offices in the Department of the Navy concerned with training and youth programs to ensure that the NSCC Program reflects current Navy policies.

(3) Recommend and implement appropriate changes to Department of the Navy policies concerning the NSCC.

(4) Maintain liaison with representatives of supporting Navy commands, the National Chairman, President and Executive Director of the NSCC and the Navy League of the United States.

22 November 1994

(5) Coordinate NSCC billet allocation requests with Chief of Naval Education and Training (CNET) and Chief of Naval Technical Training (CNTECHTRA) for two-week NSCC training periods at Recruit Training Commands (RTC) and other CNET shore activities.

(6) Coordinate special seminars, NSCC foreign exchange program billets, and transportation requirements.

(7) Coordinate with Commander in Chief, U.S. Atlantic Fleet, and Commander in Chief, U.S. Pacific Fleet, NSCC two-week sea billet requirements for summer afloat training.

(8) Coordinate NSCC two-week shore billet requirements for summer advanced training with Navy shore commands.

(9) Coordinate Chief of Naval Operations (CNO)-authorized Navy air transportation for NSCC cadets and officers to and from training sites as prescribed by reference (b).

(10) Evaluate the effectiveness of Navy support and training of sea cadets.

(11) Measure the effectiveness of the NSCC in terms of recruiting young men and women into the services.

(12) Provide guidance and assistance to the NSCC on administrative procedures, uniform regulations, training programs, and NSCC and Navy public affairs projects.

(13) Coordinate NSCC requirements for training materials (e.g., curriculums, examination materials) with CNET.

(14) Encourage participation of active, Reserve, and retired Navy personnel as NSCC officers.

(15) Enlist qualified NSCC applicants at the appropriate paygrade.

(16) Provide support materials for publicizing the NSCC program.

j. Responsibilities of Supporting Commands.

CNO authorizes appropriate military air transportation and tasks appropriate commands to provide NSCC

support. Each command tasked with support will designate in writing a staff member as NSCC liaison officer/point of contact to COMNAVCRUITCOM (Code 821). To assist COMNAVCRUITCOM in managing the program, support by other commands is necessary as indicated:

(1) Fleet Commanders in Chief

(a) Provide billets on Fleet ships and schools to COMNAVCRUITCOM (Code 821) for allocation to the NSCC in support of their summer training and/or foreign exchange program.

(b) Arrange for messing and berthing during authorized training on board Fleet ships and activities.

(c) Provide air transportation for NSCC cadets and officers as authorized by the CNO.

(2) Commanding Officers, Naval Shore Activities

(a) Upon request, provide billets at shore activities to COMNAVCRUITCOM (Code 821) for allocation to the NSCC in support of their summer training and/or foreign exchange program.

(b) Upon request, arrange for messing and berthing during authorized training and exchange programs.

(3) CNET will assist COMNAVCRUITCOM in the coordination of NSCC training program. Training coordination will be provided so that:

(a) Non-resident training courses and materials meet NSCC program requirements.

(b) Training facilities, curriculums, and examination materials are available for NSCC training, including two-week recruit training (boot camp) and other advanced training at selected CNET schools.

(4) Commanding Officer, Recruit Training Center (RTC)

(a) Provide training and facilities for messing and berthing during two-week periods of NSCC basic training as arranged by CNTECHTRA.

(b) Issue to each qualified cadet an NSCC RTC graduation certificate provided by Navy Recruiting Command.

(5) COMNAVRESFOR

(a) Coordinate and monitor Naval Reserve involvement with NSCC units to ensure maximum cooperation and support.

(b) Provide training for NSCC on NAVRESFOR ships and stations as appropriate.

(c) Provide air transportation for NSCC cadets and officers as authorized by the CNO.

(d) Provide use of Naval Reserve facilities and training materials provided such use does not interfere with their primary mission or cause undue interference with normal activities.

(e) Issue non-pay orders as appropriate to inactive duty Naval Reserve personnel participating in approved NSCC programs.

(f) Issue Annual Training (AT) orders for support of NSCC recruit training, provided it does not interfere with required mobilization training.

(6) Commanders, Naval Reserve Readiness Commands (COMNAVRESREDCOM). Coordinate and monitor Naval Reserve Center (NAVRESCEN) involvement with NSCC units.

(7) COs, NAVRESCEN

(a) Provide support to the NSCC, including curriculums, classrooms, training aids/materials, and instructional assistance by NAVRESCEN staff personnel when available.

(b) Include the NSCC in special evolutions such as quarterdeck watches, color guard, change of command ceremonies, parades, and other functions when feasible.

(c) Encourage Naval Reservists to serve in NSCC as officers and instructors. Non-pay drill credit is authorized in accordance with reference (f).

(d) When appropriate, include NSCC officers in appropriate training meetings.

(8) Commands Supporting NSCC Activities

(a) As appropriate, provide or arrange for unclassified training facilities and materials.

(b) Provide or arrange for space for NSCC unit administration functions and storage of unit equipment.

(c) Provide transportation within available assets, as long as so doing does not interfere with higher priority events. Appropriate transportation would include transportation for official training functions, orientation trips/tours, or transportation to and from points of embarkation/debarkation for flights carrying members to and from other training platforms (such as shipboard training). Navy transportation between domicile and the local training site is not authorized.

(d) Administer and score advancement in rating examinations and authenticate results.

(e) Arrange for appropriate medical department personnel as available to conduct physical examinations for NSCC applicants. The medical exam will be the equivalent of a public high school "sports examination," following medical, physical readiness testing (PRT), and training criteria supplied by the NSCC to examining medical personnel. The results of the examination will be recorded on NSCC Form 5A (Report of Medical History) and NSCC Form 5B (Report of Medical Examination), and be provided to NSCC unit commanding officers for filing in the cadet service jacket. Medical personnel will also examine and certify a cadet's physical fitness to participate in two-week training periods as well as provide humanitarian medical care for NSCC members who are injured or become ill during authorized training periods. Waivers will not be granted upon the determination of a "not physically qualified" status of an applicant.

(f) Provide messing and/or berthing for NSCC cadets and officers during authorized training periods.

(g) Arrange for NSCC cadets and officers to purchase uniform articles at any time, and health and comfort items from Navy Exchanges during two-week training periods.

OPNAVINST 5760.5B

22 November 1994

(h) Assist the NSCC unit in obtaining DOD surplus property.

7. Navy Organization for Support of NOYGs.

COMNAVCRUITCOM maintains a headquarters and field organization to support NOYGs. Enclosure (1) provides the basic organization structure and telephone numbers of key youth program coordinators. Those local youth organizations affiliated with a NOYG should be encouraged to contact their local recruiting office for assistance. The local Navy recruiting office will forward the local youth organization's request to the Navy Recruiting District Youth Programs Coordinator.

8. Action

a. **COMNAVCRUITCOM.** Provide program management/coordination.

b. **Appropriate Fleet and Shore Activities.** Provide support to NOYGs consistent with the provisions of this instruction. Exercise direct liaison as appropriate with COMNAVCRUITCOM Headquarters and supporting field organizations.

9. Forms. NSCC Form 5A, Report of Medical History, and NSCC Form 5B, Report of Medical

Examination, may be obtained from Naval Sea Cadet Corps National Headquarters, 2300 Wilson Boulevard, Arlington, Virginia 22201-3308.

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Chief of Naval Personnel

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